

MCA Board Meeting Minutes

May 8, 2018

Board Members Present: John Ward, John Dowden, Debbie Moore,
Sarah Mandabach, Adam Varnell, Rick Brewer (Non-Voting)

- I. Call To Order - Debbie calls meeting to order @ 8:15 am. Confirmation of Quorum.
- II. Devotions/Prayer - Debbie Moore
- III. Approval of Agenda - Debbie moves to approve; unanimous approval.
- IV. Minutes Of Prior Meeting - Minutes from previous meeting will be given with today's minutes and approved at next meeting.
- V. School Reports
 - A. Dean of Students Report - Matt sent his report to Rick. Rick stated that he forgot to send it to the board. Rick tried to open the email from Matt during meeting and was unable to.
 - B. HOS Report - Rick presented his proposed salaries for upcoming school year. That is all Rick had at this time.
- VI. Fiduciary (John Dowden, Sarah Mandabach)
 - A. Financials - Reports sent electronically.
 - B. Discussed that a loan from the bank would be needed to carry us through until we receive the Fall Voucher Payment. It was stated that this was the result of being \$150,000 over budget.
- VII. Committee Reports
 - A. Governance (Debbie, John)
 - i. New policy addressing financial aid.
 1. Maximum of 50% financial aid of remaining tuition after voucher was discussed.
 2. Work credit for financial aid – Rick was asked if he had worked out Student Assistance Work Program, Rick said he had not. Rick was then asked if he had contacted any other schools to ask about their programs as the board had requested at the April 3rd meeting to which he replied that he had not.
 - ii. The Board voted on amending new hire policy: The Board must approve all new hires. *Unanimous vote.*
 - iii. The Board voted on Officers for the remainder of the year until the Summer Retreat. *Unanimous vote.*
 1. Chair – Debbie Moore
 2. Vice Chair – John Ward
 3. Secretary – Sarah Mandabach

4. Treasurer – John Dowden

- iv. The Board voted on including book fees with voucher payments. *Unanimous vote.*
- v. On May 28th Debbie sent out the following by email: I am calling for a formal vote to approve Mr. Bruce Peters as our new Head of School at MCA. This comes as a recommendation from the Executive Committee. The Executive Committee met on May 8, 2018 and unanimously voted to recommend Mr. Peters to the entire Board. A background check and employment application were attached.
 - 1. Policy 1.320
Upon recommendation from the Executive Committee, the Board shall appoint the Administrator of the school. Initial contract requires unanimous vote.
 - 2. Reference checks were conducted and Mr. Peters was highly recommended by all.
 - 3. *On May 29th via email the Board unanimously voted to approve Mr. Bruce Peters as our new Head of School.*

B. Facilities - Summer Work (Adam)

- i. Rick was asked for an update on new bathroom flooring. Rick did not have an update at this time.
- ii. Discussed mowing the grass less often to save on cost. Only frontage to be mowed regularly during Summer. Rick was asked to talk to Josh Shumaker. John Ward said he would get mowing & snow plowing quote from another company.
- iii. Discussed the need for the Elementary Hall to be painted. Adam offered to donate the labor and purchase the paint at his expense. Rick was told to tell Mr. Coffey that we would not be needing his painting service for this project. Adam also recommended that all school painting be "Precat Paint," as it is a much more durable paint.

C. Curriculum/Technology - Nothing at this time.

D. Marketing (John Ward, Adam Varnell)

- i. Fundraising plan - Golf outing to be on June 1st at Heartland Crossing Golf Course. Flyer to go out today.

VIII. Prayer and Adjourn