

**Choice Scholarship Program**

## How to Apply if I am a Parent/Student

2017-2018

1. Review the eligibility requirements of the program (either on the Choice Scholarship website or at participating schools).
2. Review the income guidelines of the program.
3. Review the Frequently Asked Questions (FAQ) documents.
4. Apply to a participating school that you would like your student to attend.
5. The fall application window for the 2017-2018 school year runs from February 27, 2017 through September 1, 2017. The spring application window for the 2017-2018 school year runs from September 2, 2017 to January 15, 2018.
6. Work with the participating school to complete the application. The application will be completed by you and the school via a password-protected website that only school administrators have access to.
7. The family will be asked to provide eligibility information for enrollment and income verification. Please provide accurate information to the school.
8. If a student is approved for a Choice Scholarship, the school will provide the parent/guardian with a copy of the Award Letter at the time the student's application is approved. This Award Letter will detail the estimated amount of the scholarship. Please save this letter for your records.